

WASHINGTON STATE Working Families Tax Credit

**Outreach Advisory Committee
October 11, 2023**



Interpretation- Interpretación

Please click on the globe icon at the bottom of your screen to select a channel, either English or Spanish.

Seleccione un canal, inglés o español, haciendo clic en el símbolo del globo terráqueo en la parte de debajo de su pantalla.

Agenda

- Welcome.
- Latest program results.
- Application process and understanding requirements.
 - Changes for next year.
 - Time to process an application.
- Usability study results.
- Outreach organizations, applications for funding, counties served.
- Updates from committee members.
- Next steps.

Welcome

- Welcome new members of the committee and outreach team!
- All around introductions:
 - Name
 - Pronouns if you'd like to share
 - Where you are located
 - Organization you represent, if any
 - What did you want to be when you were growing up?

Program results *(as of 10/3/23)*

Submissions

Applications received	189,912
Modernized e-File (MeF)	103,850 (55%)
MyDOR	79,015 (41%)
Paper	7,047 (4%)
% of eligible population (400,000)	47%
% ITIN filers	10%

Refunds

No. applications refunded	152,716
Dollars refunded	\$108,954,746
Avg. refund per application	\$713

Application Process Updates

Katie Koontz, Tax Credit Administration Unit Manager

- Understanding process and requirements.
- Changes in 2024.
- Processing times.

Usability Studies

Eileen Ansley, Customer Experience & Communications

Community organizations funding

We are on schedule!

2.2 SCHEDULE OF GRANT OPPORTUNITY ACTIVITIES

Description	Due Date
Issue Request for Applications	August 9, 2023
Question and Answer Period	Aug. 9, 2023 – Aug. 24, 2023
Applicant Questions/Agency Answers Summary Posted	August 25, 2023
Applicant Conference	Aug. 31, 2023 at 1:00PM Pacific Time, Olympia, WA
Applications due	Sept. 11, 2023 at 11:59PM Pacific Time, Olympia, WA
Evaluate Applications	Sept. 12, 2023 – Oct. 8, 2023
Oral Interviews, may be required	Oct. 4, 2023 – Oct. 6, 2023
Announce “Apparent Successful Grantee(s),” and Notify Unsuccessful Applicants	October 9, 2023
Hold debriefing conferences (if requested)	Oct. 13, 2023 – Oct. 17, 2023
Negotiate grant agreements	October 10 – Oct 25, 2023
Grant Start Date	November 1, 2023

Updates from Committee Members

Any activities to support the program since last meeting?

Next Steps

Homework assignment: Put together a list of contacts (organizations, churches, food banks, etc.) in your area that you have a relationship with, so that we can connect with them. Please email us the list to DORWorkingFamiliesOutreach@dor.wa.gov before our next meeting on December 13.

We'll review the list to find groups we haven't reached out to yet and we'll ask that you facilitate making a connection with them.

Stay involved

- Send us your assignment by December 13.
- With your input (survey), DOR will schedule 2024 committee meetings.
- Invitation to attend WA Office of Equity Annual Convening in person (Tacoma) or virtually. Registration is open here: [Home - We the People Convening \(cvent.com\)](#)